North Carolina State Board of Registration for Foresters
Post Office Box 27393
Raleigh, North Carolina 27611
Phone: (919)847-5441

Request for information about ____________________________________________
Whose home or place of business is ________________________________________

Dear Sir or Madam:

The person whose name appears above is an applicant for a certificate of registration as a
Registered Forester in the State of North Carolina. Under the provisions of the Act of the
General Assembly, 1975 Sessions G.S. 89B “to provide for the Registration of Foresters,”
the applicant is required to furnish evidence satisfactory to this Board that he/she is
qualified to practice professional forestry. The applicant has referred us to you as one who
is familiar with his/her character, reputation, professional qualifications and capabilities.

Please complete the questionnaire on the other side of this letter and return it promptly to
the Board at the above address.

This Board has the responsibility for registering only those persons who are qualified to
practice the profession of forestry in any of its branches, and who have demonstrated
integrity, responsibility, and high standards of ethical conduct. Through the exercise of
such responsibility the Board can help assure that the provisions of this Act of the General
Assembly will effectively benefit and protect the public by improving the standards and
practice of professional forestry in North Carolina.

The Board emphasizes that statements submitted on the reverse of this letter must be from
personal knowledge only, must not be perfunctory, nor made for the mere purpose of aiding
the applicant.

Your statements will be accepted by the Board as deliberate and made with the full
realization of their potential impact on the citizens of North Carolina. In view of this
responsibility the Board requests your cooperation by answering the questions fully,
carefully, and with utmost frankness. All information provided will, within the constraints
of State Law, remain confidential.

We thank you for your cooperation.

Sincerely,

STATE BOARD OF REGISTRATION FOR FORESTERS
Request for information concerning _____________________________________________

ANSWERS TO BE GIVEN FROM PERSONAL KNOWLEDGE ONLY

Your name (please print) _____________________________________________________

Your address __________________________________________________________________

1. What is your present business or profession? _________________________________
   
   Name of your employer ______________________________________________________

2. Are you a practicing registered forester? _________ State _______ Reg. No. ______
   (If registered, please give state & Reg. No.)

3. How long have you known the applicant? _________ years

4. Are you in any way related to the applicant? _________________________________

5. What has been your business connection with the applicant? __________________

6. Approximately how much of the applicant’s working time is spent in the practice of
   professional forestry?
   
   100% _____ Two-thirds? _____ Half? _____ One-third? _____ Less than a third? ____

   Please give the applicant a numerical rating on each of the following attributes:
   
   Very strong = 1;   Strong = 2;   Average = 3;   Weak = 4;   Very Weak = 5.

   Character, reputation, standing in the community  ______

   Professional integrity and honesty  ______

   Professional training and knowledge  ______

   Competence and effectiveness in professional work  ______

   Sense of responsibility; loyalty to clients or employer  ______

   Trustworthiness  ______

   Dependability, reliability  ______

   Ethical standards  ______

7. Would you employ the applicant?  ______

8. Do you recommend the applicant for certification a Registered Forester? ______

I certify that the above statements are correct and accurate to the best of my knowledge.

_________________              _________________________________
(Date)                                    (Written Signature)

(Please use separate sheet for additional comments or explanation, if needed.)